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Approved For Release 2004/05/05 : CIA-RDP84-00933R000400200036-9

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5 August 1981

MEMORANDUM FOR: Director of Data Processing
THROUGH : Executive Officer
25X1 FROM : [REDACTED]
Chief, Management Staff, ODP
SUBJECT : Management Staff Weekly Report
for Week Ending 4 August 1981

External Procurement

ODP reviewed three external procurement requests during the previous week: an IMS procurement action to complete the upgrade of their Four-Phase system; an OPA request to purchase a statistical software package, SPSS-11 to be placed on the DDA/OTE PDP 11/45 computer system; and a request for Digital Equipment Corporation consulting support and a hardware upgrade for ORD's Instrumented Work Station. [REDACTED]

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Excess Equipment

Management Staff declared four WANG personal forms processors and two WANG line printers from DO/IMS as excess to Agency needs. The acquisition cost of this equipment is estimated as \$33,700. [REDACTED]

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Regulations

Management Staff concurred on the proposed revision of HN [REDACTED] Overtime Policy Under the Fair Labor Standards Act, DRAFT A (Job #9676). [REDACTED]

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Project Activity Report (PAR)

The Applications manpower data needed for PAR was processed incorrectly within Applications and is in the process of being reconstructed. ODP staff employee statistics were intermingled with contractor employee statistics. This should be resolved shortly and should not impact the processing of the July PAR.

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1981 Hard Unfunded Requirement

ODP has identified the development of communications capability, both voice and data, between Headquarters and the CAMS2 development contractor's facility as a 1981 unfunded requirement. In order for OC to meet 1982 deadlines, 1981 funding of \$500K is required. In addition, the costs associated with the relocation of a dedicated computer to support CAMS2 development is also an unfunded requirement.

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Allotments and Operating Amounts

ODP has received an allotment advice from the DDA in the amount of \$951,000 covering the 1980 Pay Act. Our allotment and operating amount are now equal

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Outstanding Advances

As of 5 August 1981, 28 advances remain outstanding, of which, none are delinquent.

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